



18 May 2020

To: **Valued Shareholders of PETRONAS Dagangan Berhad**

**NOTIFICATION TO SHAREHOLDERS OF THE FULLY VIRTUAL 38<sup>TH</sup> ANNUAL GENERAL MEETING ("38<sup>TH</sup> AGM") OF PETRONAS DAGANGAN BERHAD ("THE COMPANY")**

On 31 March 2020, the Company issued its Notice of 38<sup>th</sup> AGM notifying our shareholders that the 38<sup>th</sup> AGM is scheduled to be held on Wednesday, 10 June 2020 at Exhibition Hall 1, Ground Floor, Kuala Lumpur Convention Centre, Jalan Pinang, 50088 Kuala Lumpur, Malaysia.

In view of the current COVID-19 pandemic and as part of the safety measures to curb the spread of Covid-19 pandemic, the Board of Directors of the Company has decided that the 38<sup>th</sup> AGM of the Company shall be held **fully virtual** and entirely via Remote Participation and Voting ("RPV") on Wednesday, 10 June 2020, as scheduled.

The Notice of the 38<sup>th</sup> AGM of the Company to be held on **Wednesday, 10 June 2020 at 10.00 a.m.** shall remain unchanged, save for the Broadcast Venue, as follows:

**Broadcast Venue** : **PETRONAS Dagangan Berhad  
Meeting Room 4003, Level 40  
Tower 1, PETRONAS Twin Towers  
Kuala Lumpur City Centre  
50088 Kuala Lumpur**

Do take note that the **38<sup>th</sup> AGM of the Company will be carried out in the manner as guided by the Securities Commission Malaysia's Guidance and FAQs on the Conduct of General Meetings for Listed Issuers dated 18 April 2020 ("SC Guidance"), including any amendment that may be made from time to time.**

Pursuant to SC Guidance and Section 327(2) of the Companies Act 2016, the Chairman shall be present at the Broadcast Venue of the 38<sup>th</sup> AGM to chair the meeting. Hence, **shareholders of the Company WILL NOT BE ALLOWED to attend the 38<sup>th</sup> AGM in person at the Broadcast Venue on the day of the AGM. However, shareholders shall register their attendance to the 38<sup>th</sup> AGM remotely by using the RPV facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its TIIH Online website at <https://tiih.online>.**

Shareholders of the Company are to attend, speak (in the form of real time submission of typed texts) and vote remotely (collectively, "participate") at the 38<sup>th</sup> AGM using RPV facilities provided by Tricor at TIIH Online website, <https://tiih.online>. Pursuant to SC Guidance, the right to speak is not limited to verbal communication only but includes other modes of expression such as real time submission of typed texts. You may also submit questions for the Board in advance of the 38<sup>th</sup> AGM via Tricor's TIIH Online website by selecting "e-Services" to login, pose questions and submit electronically no later than **Monday, 8 June 2020 at 10.00 a.m.**

Alternatively, you may also send your questions for the 38<sup>th</sup> AGM to the following email address:-

Investor Relations: [nurasyirin@petronas.com.my](mailto:nurasyirin@petronas.com.my)

**NOTIFICATION TO SHAREHOLDERS OF THE FULLY VIRTUAL 38<sup>TH</sup> ANNUAL GENERAL MEETING OF PETRONAS DAGANGAN BERHAD**

**Registration No.: 198201008499 (88222-D)**

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Please take note that the Administrative Details annexed to the Notice of 38<sup>th</sup> AGM dated 31 March 2020 have been revised to include the use of RPV facilities for the fully virtual 38<sup>th</sup> AGM.

A shareholder who has appointed a proxy or attorney or authorised representative to participate, at the 38<sup>th</sup> AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV at <https://tjih.online> in accordance with the procedures as set out in the Administrative Details of the AGM latest by **Monday, 8 June 2020 at 10.00 a.m.**

All the documents mentioned below can be viewed and downloaded from the following Company's website at <https://www.mymesra.com.my/investor-relations/integrated-reportannual-report-and-financial-performances/integrated-report-annual-report>:

1. Integrated Report 2019;
2. Corporate Governance Report 2019;
3. Notice of AGM;
4. Proxy Form; and
5. Administrative Details.

Should you require a printed copy of the Integrated Report 2019, please submit your request at <https://tjih.online> by selecting "Request for Annual Report" under the "Investor Services". Alternatively, you may also make your request through telephone/e-mail to Tricor at the number/e-mail address given below. We will send it to you by ordinary post as soon as possible upon receipt of your request.

If you wish to appoint a proxy to participate via RPV on your behalf at the 38<sup>th</sup> AGM, you may deposit your proxy form to Tricor's office, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, or by electronic lodgment at <https://tjih.online> no later than **Monday, 8 June 2020 at 10.00 a.m.** For electronic lodgment, please follow the procedures as set out in the Administrative Details of the fully virtual 38<sup>th</sup> AGM.

We would like to thank you for your continued support to the Company. If you have any enquiries, you may contact the following personnel during office hours: -

Poll Administrator : Tricor Investor & Issuing House Services Sdn Bhd  
Telephone : General +603 2783 9299  
Email: : [is.enquiry@my.tricorglobal.com](mailto:is.enquiry@my.tricorglobal.com)  
Contact Personnel : Ros Sakila Bahari  
+603-2783 9277  
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Yours sincerely,

Azrul Osman Rani  
Managing Director/Chief Executive Officer